

Board Agenda March 10, 2021

**Salem City Board of Education
Salem, New Jersey 08079
Board of Education Meeting
March 10, 2021**

CALL TO ORDER: A meeting of the Salem City Board of Education is called to order at _____ p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING: Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE

Board Members

Carol Adams	Laquendala Bentley	Christopher Colon
Kendra Fletcher	Yuenge Groce	Joan Hoolahan
Daffonie Moore	Nilda Wilkins	Veronica Wright

District Representatives:

LAC: Laura Tice Crane
Quinton: William McDonald
Mannington: Eric Buzby

Administrators:

Dr. Patrick Michel, Superintendent	Pascale DeVilmé, Principal Salem Middle School
Herbert Schectman, School Business Administrator	Will Allen, VP Salem Middle School
Dr. Meghan Taylor, Director of Special Services	Michele Beach, VP Salem Middle School
Linda Del Rossi, Supervisor of Literacy/SS PreK-12	Syeda Carter, Principal John Fenwick Academy
John Mulhorn, Principal Salem High School	Gia Sparacio Scarani, VP of Early Childhood
Jordan Pla, VP Salem High School	Darryl Roberts, VP Salem High School

OTHERS: Mr. Corey Ahart

AUDIENCE PARTICIPATION

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

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PRESENTATION

Students of the month for February/2021:

John Fenwick Academy	Christian Velez-Barreto	2 nd Grade	Mrs. Crawford
	Marie Williams	2 nd Grade	Mr. Riskie
Salem Middle School	Destiny Carr	8 th Grade	Ms. Montgomery
	Kenajay Thomas	8 th Grade	Ms. Montgomery
Salem High School	Xantha Cronrath	11 th Grade	Mrs. Irvine
	Drew Hallett	12 th Grade	Mr. Kline

Staff Member(s) of the month for February/2021:

Christine Peltz Vice Principal Secretary Salem Middle School

BOARD COMMITTEE REPORTS

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

SUPERINTENDENT'S COMMENTS/REPORTS

Motion (/) Board to approve regular and executive minutes of February 10, 2021 Board of Education meeting.

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

Motion (/) To approve the Board Secretary's reports in memo: **#2-A-E-9**.

- A. *Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month(s) of December 2020.

- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending December 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending December 2020 as follows:

Board Secretary
_____ Date

- C. *Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2020. The Treasurer's Report and Secretary's Report are in agreement for the month of December 2020 pending audit.

- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending December 2020 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- E. To approve the Payment of Bills and Purchase Report:
From the General Account for Balance as summarized on attached board memo(s)
To approve Purchases Report for Date \$

To approve Payment of Bills for Date
General Account \$

Confirmation of payrolls for February 2021

<u>February 12, 2021</u>	General Acct. Transfer	\$646,516.34
<u>February 26, 2021</u>	General Acct. Transfer	\$663,228.52

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Miscellaneous

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#2-F-9**

1. Request Board approval to accept the Delaware Estuary/Rutgers University Rain Garden Grant. Please see the attached Memorandum of Understanding Between John Fenwick Academy, Rutgers, The State University of New Jersey and Partnership for the Delaware Estuary, Inc.

2. Request Board approval of the tentative memorandum of agreement as ratified by the Salem City Educational Association and the Board of Education. This is a three-year contract agreement beginning July 1, 2020 through June 30, 2023.

3. Request Board approval of the (2nd) second lunch prices for all students. The district will, however, offer first meals to all students as a Community Eligible Provision (CEP) district. The staff lunch prices will remain the same.

	<u>2nd Lunch</u>	<u>Breakfast</u>
JFA	\$2.65	N/A
SMS	\$2.80	N/A
SHS	\$2.80	N/A
Staff (All schools)	\$3.90	\$2.85

N.J.A.C. 2:36-1.10 requires that adult meal prices shall be established to cover all costs associated with production and service of the adult meal. There is no maximum set for adult prices

4. Request Board approval to submit the SEMI Action Plan for the 20-21 SY. In accordance with N.J.A.C. 6A:23A-5.3(f) and (g), failure to maximize SEMI, each district that has less than 90 percent participation of SEMI eligible students in the prebudget year or has failed to comply with all program requirements set forth in N.J.A.C. 6A:23A-5.3(e) shall submit a SEMI action plan to the Executive County Superintendent for review and approval as part of the district's proposed budget submission.

5. Request Board approval of the submission of Report Period #1 (September 1, 2020 to December 31, 2020) for the Student Safety Data Submission (SSDS) to the State of New Jersey DOE (Under the Anti-Bullying Bill of Rights Act).

6. Request Board approval of the operation of a mentorship program called "Gentlemen By Choice" as operated at no cost to the Salem City Board of Education by the Alpha Phi Alpha Fraternity, Inc. Nu Gamma Lambda Chapter. Gentlemen By Choice (GBC) is designed to address the academic, social, and cultural needs of young minority males (ages 10-18). GBC will expose these students to culturally relevant pedagogy and positive activities within their community. Some of the programs include how to interact with law enforcement, community service initiatives, importance of knowing your history, life skills, college tours, chess club, and fun activities such as the Escape Room. All GBC students will build positive relationships with male role models from under-represented populations (medical doctors, CEOs, engineers, principals, college deans, detectives, etc.). The goal is to expose these students to individuals who look like them to influence their career aspirations, academic outcomes, community consciousness, and overall education.

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7. Request Board approval of the Adoption of the 2021-2022 School Year Tentative Budget:

BE IT RESOLVED, that the budget be approved for the 2021-2022 School Year and the Secretary to the Board of Education be authorized to submit the tentative budget to the Salem County Executive Superintendent of Schools for approvals as follows:

BE IT RESOLVED to approve the 2021-2022 school district budget:

	Budget	Local Tax Levy
General Fund	\$23,446,732	\$2,538,749
Special Revenue	\$ 3,756,173	
Debt Service	<u>\$ 181,516</u>	<u>\$ 95,322</u>
	\$27,384,421	\$ 2,634,071

AND BE IT RESOLVED, to approve the 2021-2022 school district budget.

RESOLVED, that taxes should be raised from the City of Salem in the amount of \$2,538,749 for the General Fund for the 2021-2022 school year,

WHEREAS, the District makes the following assurances: 1.) No other line-item balances are or will be available, 2.) No other emergency reserves or maintenances reserves (for maintenance purposes) area available for transfer, 3.) The transfer is for T&E purposes OR to ensure health and safety of students/or staff, 4.) any unbudgeted or under-budgeted revenue or excess (under projected) unreserved undesignated fund balance has been utilized.

8. Resolved, that the Board of Education authorize Herbert Schectman to submit the 21-22 FSMC contract addendum to the NJ Department of Agriculture. The management and administrative total flat fee for the 21-22 school year will be \$51,000.
9. Request Board approval to contract with Therapy Source Staffing Solutions located in Plymouth Meeting, PA to provide speech/language services for Salem City School District special education students per their IEPs. Services will begin on March 11, 2021, 4 days a week, 7 hours per day ending on June 10, 2021. Cost will be \$81.00 per hour, not to exceed \$31,000.00. Acct# 11-000-219-390-00-CST
10. Resolved, that the Board of Education accept the New Road Construction contract for the investigation and assessment of HVAC systems at Salem High School, Salem Middle School, and John Fenwick Academy, not to exceed \$52,250.00.
11. Request Board approval to submit the Emergency After School Snack Program (ASSP) Contract to the NJ Department of Agriculture. The purpose of the Emergency Contract is for the addition of the After School Snack Program for the remainder of the 2020-2021 school year beginning March 1, 2021.

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Home Instruction: In/ Out of District/Residential

Motion (/) Board to Approve: **#7-C-9**

1. Board to approve the following students for home instruction:

Student ID	Health Care/Teacher	Costs (Prorated)	Dates	Account #
01220075	Rachel Hunt	5 hours per week/\$35.00 per hour	Begin immediately until further notice	TBD
01250190	Brookfield Academy	40 hours for \$26.00 per hour	January 15, 2021 to February 12, 2021	11-219-100-320-00-CST

2. Request Board approval for student J.F. (SID#6975716757/LID#01300055) to receive Tutoring Services from Inspira Program at Bridgeton Partial Care c/o Brookfield Schools in Cherry Hill, NJ. The referenced invoice covers the period 2/10/21 thru 2/26/21. The student received a total of twenty (20) hours of instruction at \$26.00/per hour for a total of \$520.00 Acct # 11-219-100-320-00-CST

PERSONNEL

A. Resignation/Retirement

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#8-A-9**

1. Request Board approval of the resignation of Ms. Ashley Williams, school psychologist for Child Study Team, effective April 23, 2021.
2. Request Board approval of the retirement of Ms. Linda Jones, treasurer for the Business Office, effective June 30, 2021.

C. Financial Request

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#8-D-9**

1. Request Board approval of the pool rental for the Swim Team at the Delaware Swim School, 2150 New Castle Blvd. New Castle, DE., 19707 @ \$20.00 per hour per lane for two lanes; for 5 weeks for a total of \$400.00 for the season. 2/13/2021 – 03/14/2021; 1:00-2:00 pm/Sat. & Sun.
2. Request Board approval to add Bonita Gullett (Security) to the after-school Focus on Education Program beginning on Thursday, March 11, 2021, and continuing until the end of the program on Thursday, May 27, 2021. This program is four days a week (Monday, Tuesday, Wednesday, and Thursday) from 3:00 p.m. to 5:00 p.m. 45 days x \$22 per hour for 2 hours/daily = \$1,980. Further, request approval to add Catherine McConathey as a substitute to the FOE After-School Program. Funds available in Account #: 20-235-100-100-00-DIS ESEA – 2020-2021

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3. Request Board approval to add Pascale DeVilme', Michele Beach, and Will Allen as additional administrative substitutes to the after-school Focus on Education Program. This is for grades three and four in the Salem Middle School, four days a week (Monday, Tuesday, Wednesday, and Thursday) from 3:00 p.m. to 5:00 p.m., and will continue through May 27, 2021. Funds available in Account # 20-235-100-100-00-DIS ESEA – 2020-2021

4. Request Board approval of the following Family Friendly Center (FFC) revisions to pay rates and additional staff members for the period March 1 – June 3, 2021, Monday thru Thursday, 3:15 – 5:15 p.m.:

FFC Pay Rate:

Program Administrator: \$4,800/stipend (Mrs. Syeda Carter)
 Security: \$22.00/hour

FFC Staff to Add:

Susan Gilmore (Teacher)
 Ashley Vernon (Teacher)
 Tyrone Nock (Security)

5. Request Board approval of the following Pre-school Afterschool Wrap (PAW) revisions to pay rates and removal of staff members for the period March 1 – June 3, 2021, Monday thru Thursday, 3:15 – 5:15 p.m.:

PAW Pay Rate (Revised)

Program Administrator: \$4,800/stipend (Ms. Gia Scarani)

PAW Staff to Transfer to FFC

Susan Gilmore (Teacher)
 Ashley Vernon (Teacher)
 Tyrone Nock (Security)

6. Request Board approval of the Spring 2021 Athletic Coaching Positions:

Baseball	Head Coach	\$4,762	Josiah Hughes
Baseball	Assistant Coach (Varsity)	\$3,822	Steve Sheffield
Baseball	Assistant Coach (JV)	\$3,822	Michael Hughes
Softball	Head Coach	\$4,762	Steve Merritt
Softball	Assistant Coach (Varsity)	\$2,761	Drew Favat
Softball	Assistant Coach (JV)		Open
Track (Spring)	Head Coach	\$8,522	David Hunt
Track (Spring)	Assistant Coach	\$3,822	Regina Gatson
Track (Spring)	Assistant Coach	\$3,822	Scot Levitsky
Track (Spring)	Assistant Coach	\$3,822	Greg Lagakos

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Track (Spring)	Assistant Coach	\$3,822	Montrey Wright
Track (Spring)	Assistant Coach	\$2,230	Spencer Jarrett

D. Leave of Absence

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#8-E-9**

1. Board to approve the following leave(s) of absence:

Employee ID#	1420	669	852
Employee	R.A.	T.P.	D.A.
Type of Leave	Family	Medical	Intermittent – Medical
Leave Requested	03/01/2021-05/24/2021	02/25/2021- 03/15-2021	02/25/2021 – 02/25/2022
Fed Max Leave (max 90 days)	03/01/2021-05/24/2021	02/25/2021- 03/15-2021	02/25/2021 – 02/25/2022
Time Usage of FMLA	12 weeks	2 weeks	12 weeks
NJ Family Leave (max 90 days)	N/A	N/A	N/A
Time Usage of FLA	N/A	N/A	N/A
*Use of Sick Days	N/A	13 days	74.75 days
*Use of Personal Days	N/A	N/A	2.5 days
*Use of Vacation Days	N/A	N/A	N/A
Unpaid Leave	03/01/2021-05/24/2021	N/A	After exceeding all sick and personal days
Intermittent Leave	N/A	N/A	2 times per month 3-4 days per episode
Extended Leave	N/A	N/A	N/A
Est. Return Date	05/25/2021	03/16/2021	N/A

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Curriculum /Professional Development

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#11-9**

1. Board to approve the following out of district professional developments:

Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost
Danielle Secula	CST	Dr. Megan Taylor	101 Therapy Strategies to Increase Your Effectiveness as a SLP	4/28/2021	Live On-Line	Registration: \$279.00 11-000-216-800-00-CST
Deborah Maule	CST	Dr. Megan Taylor	Overview of the WIAT-4	4/16/2021	Zoom	Registration: \$130.00 11-000-219-390-00-CST
Adrienne Brown	CST	Dr. Megan Taylor	What the WIAT Can Do For You	4/16/2021	Zoom	Registration: \$100.00 11-000-219-390-00-CST
Gia Scarani, Latisha Thomas, Debra Atkinson Jennifer Cascaden, Regina Colon, Elyssa Haines, Victoria Galasso, Debra Garvine, Alberte Martin, Cheri Parsons, Karen Walker, Cassandra Shoulders	JFS	Mrs. Syeda – Woods Carter	Cultural Responsiveness in Early Childhood	4/6/2021 4/7/2021 4/8/2021 (Will attend each day 3-6 p.m.)	Virtual	Registration: \$75.00 x 12 = \$900.00 20-218-200-800-01-JFA

Monthly Reports

Motion (/) Board to Approve: **#13-9**

1. Board to approve monthly reports for filing: (attached)

EXECUTIVE SESSION

Motion (/) Board to adopt the following Resolution to go into executive session at _____:

RESOLUTION

BE IT RESOLVED by the Board of Education of Salem City that in compliance with “The Open Public Meeting Act”, P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act. The general nature of the matter(s), which the Board intends to discuss, is:_____ Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

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The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

RETURN TO REGULAR SESSION

Motion (/) Board to return to open session at _____.

NEW BUSINESS:

Motion (/) Board to Approve:

ADJOURNMENT

Motion (/) Board to adjourn the March 10, 2021 meeting of the Salem City Board of Education at _____.